



*** ROCHESTER * AVON * RECREATION * AUTHORITY ***

Regular Board Meeting Minutes

Chairman: John Muenk

Vice Chair: Mark Albrecht

RARA Board Members:

**Theresa Mungoli, Matthew McDaniel,
Emily Morlan, Jill Sorensen, Dan Trudel**

500 E. Second Street

June 8, 2022

5:00 PM

Regularly scheduled meeting of the Rochester Avon Recreation Authority.

Meeting called to order in the Wright Room located at 500 E. Second Street, at 5:08 pm on June 8th, 2022.

Present: Albrecht, Morlan, Muenk, Mungoli, Sorensen

Absent: McDaniel (absent excused), Dan Trudel (absent excused).

Also present: D. Word, M. Hale, L. Ramsay, M Higley, Chloe Sabo, Morgan Ross, Michael Roika (Yeo & Yeo).

Minutes:

Minutes (May 11, 2022) motion by Albrecht, seconded by Sorensen to approve the minutes for the Regular Board meeting on May 11th, 2022 as presented.

Yes: Albrecht, Muenk, Mungoli, Sorensen

No: None

Motion carried. 4-0

Enter Morlan 5:09pm

Agenda:

Motion by Muenk, seconded by Albrecht to approve the amended June 8th, 2022 RARA Board Meeting agenda by moving FY 2021 Audit Presentation before item 7, Financial Reports.

Yes: Albrecht, Morlan, Muenk, Mungoli, Sorensen

No: None

Motion carried. 5-0

Public comment: No comments.

Communications:

Communications from Secretary of the Board: No
Communication from Members of the Board: No
Other Communications: No

New Business 10a: Fiscal Year 2021 Audit Presentation:

Michael Roika from Yeo & Yeo presented the Fiscal Year 2021 Audit report for Board review. Discussion followed. The Board accepted the report as presented. Mr. Word indicated that \$106,000 was added to the fund balance at the end of 2021.

Exit Roika 5:21pm

Financial Reports:

Bills (general) motion by Morlan, seconded by Munglioli to approve the invoices paid in May 2022 totaling \$81,582.62.

Yes: Albrecht, Morlan, Muenk, Munglioli, Sorensen

No: None

Motion carried. 5-0

Monthly Budget Reports – May 2022

Mr. Word submitted the budget report for May 2022 for Board review. Discussion followed. The Board accepted the report as presented.

Administrative Report Highlights:

Mr. Word reported that summer registrations for day camp are considerably up from last year but slightly behind 2019 pre-pandemic averages. Mr. Word also indicated that the 2022 Program Budget Analysis has the participation broken down by programs to allow the board to view real numbers and how they are increasing each season since 2019.

Mr. Word indicated that Garland will begin staging at the end of June and once materials begin arriving RARA will be invoiced as the items arrive. Discussion followed regarding the timeline of the repair.

Mr. Word also indicated that he was working on bids for interior work in the lobby area at the 500 building. Changing rooms will be added and the dance staff office will be moved in the dance area. Bids have been sent out for the construction of the reception office, and the additional party/activity room that will be attached to the playscape. Bids are also out for lobby artwork and wraps for the walls and glass to improve the appearance of the lobby area. We are also working on changing the front doors to ADA automatic doors.

Elizabeth Walker-Kreutziger's report submitted.

Mr. Higley reported that summer baseball, softball and t-ball leagues have started and the volleyball clinic is running with 73 participants. Mr. Higley also indicated that RARA has one 12U RARA RISE travel team playing in an Oxford Travel league. The team will be playing 16 games during the summer.

Mr. Higley also indicated that RARA will be partnering with the Pistons to run a summer camp in August at Stoney Creek High School. This camp will be for kids in grades 3rd-9th.

Mrs. Ramsay reported that the Craft and Vendor Show was held on May 21st with great success despite the early morning rain. The next show will be held on November 12th, 2022. Scamp will begin on June 20th and staff will be training the week of June 13th. RCS will be paying for all RCS students this year. Interns Chloe and Morgan will be planning and implementing a class in gardening and a board game

social this summer for teens and young adults with disabilities.

Mrs. Kroening's report submitted

Unfinished Business

Mr. Word submitted the request to approve the sale of the building as presented. Discussion followed. Motion by Albrecht, seconded by Mungioli to approve the **Resolution: The Rochester-Avon Recreation Authority (RARA) Board hereby resolves to authorize and approve the Offer to Purchase/Purchase Agreement for the sale of the 480 E. Second St. real property to Joseph Jonna on behalf of an entity to be created for \$2,400,000.00, and the Board further authorizes its Chairperson, Jonathan Muenk, to execute on behalf of RARA the Purchase Agreement, closing documents, and all other documents as are necessary or appropriate to facilitate and complete the transaction.**

Yes: Albrecht, Morlan, Muenk, Mungioli, Sorensen

No: None

Motion carried. 5-0

New Business:

Employee Discount.

Discussion followed regarding the revised employee discount.

Motion by Mungioli, seconded by Morlan to approve 5.1.4 Employee Discount Revised Policy 5.24.2022 as presented.

Yes: Albrecht, Morlan, Muenk, Mungioli, Sorensen

No: None

Motion carried. 5-0

Miscellaneous: Commissioner Mungioli updated the Board on the search for the new Executive Director position at RARA.

Public Comments - General: No comments.

Adjournment:

Motion by Mungioli, seconded by Sorensen to adjourn the June 8th, 2022 RARA Regular Board meeting at 6:03pm.

Yes: Albrecht, Morlan, Muenk, Mungioli, Sorensen

No: None

Motion carried. 5-0 .

Secretary of the Board: _____

Date: _____

Distribution:

Members (7)

Dave Word, Interim RARA Executive Director

Rochester Hills Mayor & Council

Rochester City Administrator

Dr. James Schwarz, Avondale Schools

Robert Shaner, Superintendent, Rochester Community Schools

Yeo & Yeo, CPA

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