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**\* ROCHESTER \* AVON \* RECREATION \* AUTHORITY \***

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**Regular Board Meeting Minutes**

**Chairman: Dan Hauser  
Vice Chair: Mark Albrecht**

**RARA Board Members:  
Theresa Mungoli, Peggy McConnell,  
Matthew McDaniel, John Muenk, Jill Sorensen**

**500 E. Second Street**

**August 11, 2021**

**5:00 PM**

Regularly scheduled meeting of the Rochester Avon Recreation Authority.

Meeting called to order in the Conference Room located at 500 E. Second Street, at 5:02 pm on August 11th, 2021.

Present: Albrecht, McConnell, McDaniel, Muenk, Mungoli(entered 5:04pm), Sorensen

Absent: Jewell (on leave), Snyder (vacation)

Also present: Word, Hale, Ramsey, Kroening, Word, Walker-Kreutziger

Minutes:

Minutes (July 13th, 2021) motion by McConnell, seconded by McDaniel to approve the minutes for the Regular Board meeting on July 13th, 2021 as presented.

Yes: Albrecht, McConnell, McDaniel, Muenk, Sorensen

No: None

Motion carried. 5-0

Agenda:

Motion by Muenk, seconded by McDaniel to approve the August 11th, 2021 RARA Board Meeting Agenda.

Yes: Albrecht, McConnell, McDaniel, Muenk, Sorensen

No: None

Motion carried. 5-0

Enter Mungoli 5:04pm.

Communications:

Communications from Secretary of the Board: No

Communication from Members of the Board: Commissioner Albrecht indicated that Chairman Hauser has resigned his position on the board. Chairman Hauser has been on the board since 2012.

Other Communications: Commissioner Albrecht indicated that he received RARA's registration postcard.  
Communications from citizen's present: No

#### Financial Reports:

Commissioner McDaniel requested to include details of the purchases from Bank Of America.

Bills (general) motion by Mungioli, seconded by McConnell to approve the invoices paid in July 2021 totaling \$121,782.09.

Yes: Albrecht, McConnell, McDaniel, Muenk, Mungioli, Soresen

No: None

Motion carried. 6-0

#### Monthly Budget Reports – July 2021

Mr. Word submitted the budget report for July 2021 for Board review.

#### Administrative Report Highlights:

Mr. Jewell - No report/LOA.

Mr. Word noted that the meeting with OHM indicated that the cost will be 1.5 times higher than what was projected in the capital improvements. OHM recommended doing the roof design in conjunction with mechanical so the bidding documents would be available to RARA and the proposal can be created. This would give RARA more options to find the most cost effective solution for the mechanical and roof improvements. Discussion followed. More information will be provided at the next board meeting.

Mrs. Word noted that RCS high school volleyball team tryouts were held this week and there were a number of girls that started in RARA's volleyball leagues that made the various high school teams.

Miss Walker-Kreutziger noted that auditions for the Competition team went well with 11 girls making the team. Competition camp will be held after Labor Day.

Mrs. Ramsey noted that the fall registration is going very well and is currently working on the Fall Craft Show and Bowling fundraisers for next year's SCAMP. Mrs. Ramsey indicated that the craft show is close to filling up.

Mrs. Kroening noted that the State Licensing representative for Day Camps came out to review the camps and received a great report. Mrs. Kroening also indicated that this is the last summer for our Day Camp Supervisor Taylor Young and she has already been training her replacement, Lindsay Stuafl, for next year. Mrs. Kroening also noted that Tons of Trucks was a great hit this summer with approximately 2,500 people in attendance.

#### Unfinished Business

HVAC unit/480 Building Bid Update - Discussion during Mr. Word's report.

Update on - Request for facilitation - Meetings will be set up next week with Chelsea Dietz, HR Director of the City of Rochester Hills.

Placement of 480 Building Sign - Mr. Word presented maps showing the original placement of the sign and that it needs to be placed at a different location that would be easier to see. The current location sits

back by the parking lot. Mr. Word indicated that a variance request would need to be submitted to the City of Rochester for the location of the sign. Discussion and tour followed.

New Business

Tour of AFS facility - Board toured AFS facility, dance room, front of 480 for placement of sign.

Selection of new Board Chairman - Discussion followed

Motion by McDaniel, supported by McConnell to elect Commissioner John Muenk to fill the opening of Chairman to the RARA Board.

Yes: Albrecht, McConnell, McDaniel, Muenk, Mungoli, Soresen

No: None

Motion carried. 6-0

Recommendations for staffing up - Discussion followed regarding what RARA needs are and the budget to cover the new staff.

Motion by Mungoli, supported by Muenk to hire the Reception/Marketing staff at the 500 building with rate of pay up to \$16.00 per hour working 2:00pm-8:00pm, Monday through Friday.

Yes: Albrecht, McConnell, Muenk, Mungoli, Soresen

No: McDaniel

Motion carried. 5-1

The Board requests Mr. Word to meet with Mr. Snyder to review the 2021 budget and submit a budget reprojection for the September board meeting.

Items E-G will be moved to the September Board meeting.

Miscellaneous: Commissioner Mungoli indicated that the City of Rochester Hills will be accepting Chairman Hauser's resignation from the Board on August 16th and hopefully have the new board member at the September meeting. Anyone who is interested in this position can apply at the City of Rochester Hills website.

Public Comments – General: No comments

Adjournment:

Motion by Mungoli, seconded by McConnell to adjourn the August 11th, 2021 RARA Board Meeting at 6:29pm.

Yes: Albrecht, McConnell, McDaniel, Muenk, Mungoli, Sorensen

No: None

Motion carried. 6-0.

Secretary of the Board: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution:

Members (7)

Ron Jewell, RARA Executive Director

David Word, Assistant Recreation Director

Rochester Hills Mayor & Council

Rochester City Administrator

Dr. James Schwarz, Avondale Schools

Robert Shaner, Superintendent, Rochester Community Schools

Yeo & Yeo, CPA  
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