



---

**\* ROCHESTER \* AVON \* RECREATION \* AUTHORITY \***

---

**Regular Board Meeting Minutes**

**Chairman: Dan Hauser  
Vice Chair: John Muenk**

**RARA Board Members:  
Mark Albrecht, Theresa Mungioli,  
Peggy McConnell, Matthew McDaniel, Jill Sorensen**

**500 E. Second Street**

**April 14, 2021**

**5:00 PM**

Regularly scheduled meeting of the Rochester Avon Recreation Authority.

Meeting called to order via Zoom Meeting at 5:06 pm on April 14th, 2021.

Present: Hauser, McConnell, McDaniel, Muenk(enter 5:10pm), Mungioli

Absent: Albrecht (absent excused), Jill Sorensen (absent excused)

Also present: Jewell, Word, Hale, Word, Cruse, Ramsey, Kroening, Tasky, Sam Ashley from Cunningham Limp

Chairman Hauser indicated that new board member Jill Sorensen will be attending her first meeting on May 12, 2021.

**Minutes:**

Minutes (March 10th, 2021) motion by Mungioli, seconded by McConnell to approve the minutes for the Regular Board meeting on March 10th, 2021 as presented.

Yes: Hauser, McConnell, McDaniel, Mungioli

No: None

Motion carried. 4-0

**Agenda:**

Motion by Hauser, seconded by McConnell to approve the revised April 14th, 2021 RARA Board Meeting Agenda by adding Committee Updates to New Business, item d.

Yes: Hauser, McConnell, McDaniel, Mungioli

No: None

Motion carried. 4-0

**Communications:** No communications at this time.

Enter Muenk 5:10pm

Financial Reports:

Bills (general) motion by Hauser, seconded by Muenk to approve the invoices paid in March 2021 totaling \$45,479.48

Yes: Hauser, McConnell, McDaniel, Muenk, Mungoli

No: None

Motion carried. 5-0

Monthly Budget Reports – March 2021

Mr. Jewell submitted the budget report for March 2021 for Board review. Discussion followed regarding the fund balance.

New Business - a) 480 & 500 HVAC/Roof Evaluation - Cunningham Limp

Mr. Jewell submitted the HVAC and Roofs evaluations. Mr. Jewell introduced Sam Ashley from Cunningham Limp. Mr. Ashley presented his analysis of both existing roof systems and HVAC costs for RARA for review. Discussion followed.

Exit Sam Ashley

Administrative Report Highlights:

Mr. Jewell indicated that the FY2020 audit is complete and will be presented at the May Board Meeting.

Mr. Jewell indicated that staff are currently reviewing the final edits of their job descriptions. Administration will review final descriptions before being presented to the Board for review and consideration. Mr. Jewell also indicated that Kate Tasky is currently working with Fifth Third Bank on setting RARA up with purchase cards.

Mr. Word indicated that the program guide is online and postcards will be mailed the week of April 11 to 50,000 plus residents. Mr. Word indicated that we use Facebook, PeachJar, Board Members and past participants to promote RARA's programs.

Mr. Word indicated that RARA has received guidance from the health department regarding the requirement of all athletes ages 13-19 between April 2-19. Mr. Word indicated that RARA has chosen to have the families self test and report the test results in order for their children to participate in sports. Discussion followed.

Mrs. Ramsey indicated that past SCAMP/Rochester Exploration Innovation participants have until May 1 to register for camp. If there are still available spots, Mrs. Ramsey will open up the new camper waiting list to fill up the camp. Adaptive Softball will begin May 5 with 5 neighboring teams from Oakland County.

Mrs. Ramsey indicated that there hasn't been a big interest in birthday party packages because of the low number of people allowed to attend. Commissioner Mungoli suggested relabeling the parties to include Wedding Showers, Baby showers and Confirmation parties.

Mrs. Kroening indicated that the Daddy Daughter Dances were a great success. The Mom to Mom Sale is scheduled for April 24 with all booths sold out. RARA has received an Oakland County grant that will be used for games, water activities, inflatables and a rockwall for Day Camps and Tons of Truck this summer.

Mrs. Word report submitted.

Mrs. Cruse indicated that the Spring Showcase for the Performance Team will be held at Avondale Middle School on May 8th and the year ending recital will be held at Avondale High School. Mrs. Cruse thanked Commissioner McConnell for her help with securing the location and fees for the recitals.

Unfinished Business:

Applied Fitness Solutions Agreement - Mr. Jewell presented the final agreement with Applied Fitness Solutions for review and consideration.

Motion by McConnell, seconded by Munglioli to enter into an agreement with Applied Fitness Solutions Agreement as presented.

Yes: Hauser, McConnell, McDaniel, Muenk, Munglioli

No: None

Motion carried. 5-0

New Business

480 Building Monument Sign Quote - Mr. Jewell presented the estimate for the monument sign for the 480 building. Discussion followed.

Motion by McConnell, seconded by Muenk to approve and proceed with the installation of the monument sign and not to exceed \$6,300.00.

Yes: Hauser, McConnell, McDaniel, Muenk, Munglioli

No: None

Motion carried. 5-0

Director's Annual Performance Evaluation

Chairman Hauser reported on the Director's annual performance evaluation.

Committee Updates:

Committee members from the Human Resources, Budget, Strategic Planning Committee gave updates on their meetings.

Miscellaneous: No Miscellaneous

Public Comments – General: No comments

Adjournment:

Motion by Munglioli, seconded by McConnell to adjourn the April 14th, 2021 RARA Board Meeting at 6:28pm.

Yes: Hauser, McConnell, McDaniel, Muenk, Munglioli

No: None

Motion carried. 5-0.

Secretary of the Board: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution:

Members (7)

Ron Jewell, RARA Executive Director

David Word, Assistant Recreation Director

Rochester Hills Mayor & Council

Rochester City Administrator

Dr. James Schwarz, Avondale Schools  
Robert Shaner, Superintendent, Rochester Community Schools  
Yeo & Yeo, CPA  
Original to File