



*** ROCHESTER * AVON * RECREATION * AUTHORITY ***

Regular Board Meeting Minutes

**Chairman: Dan Hauser
Vice Chair: Mark Albrecht**

**RARA Board Members:
Theresa Mungioli, Peggy McConnell,
Matthew McDaniel, John Muenk, Jill Sorensen**

500 E. Second Street	May 12, 2021	5:00 PM
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Regularly scheduled meeting of the Rochester Avon Recreation Authority.

Meeting called to order via Zoom Meeting at 5:00 pm on May 12th, 2021.

Present: Albrecht, Hauser, McConnell, Muenk, Mungioli, Sorensen

Absent: McDaniel (absent excused)

Also present: Jewell, Word, Hale, Word, Cruse, Ramsey, Kroening, Tasky, Snyder (City of Rochester Hills, Mike Rolka (Yeo & Yeo)

Minutes:

Minutes (April 14th, 2021) motion by Muenk, seconded by McConnell to approve the minutes for the Regular Board meeting on April 14th, 2021 as presented.

Yes: Albrecht, Hauser, McConnell, Muenk, Mungioli, Sorensen

No: None

Motion carried. 6-0

Agenda:

Motion by Mungioli, seconded by McConnell to approve the amended May 12th, 2021 RARA Board Meeting Agenda by moving FY 2020 Audit Presentation before item 6, Public Comment.

Yes: Albrecht, Hauser, McConnell, Muenk, Mungioli, Sorensen

No: None

Motion carried. 6-0

New Business: Fiscal Year 2020 Audit Presentation:

Mike Rolka from Yeo & Yeo presented the Fiscal Year 2020 Audit report for Board review. Discussion followed.

Motion by Mungioli, seconded by Albrecht to accept the Fiscal Year 2020 Audit Report.

Yes: Albrecht, Hauser, McConnell, Muenk, Mungioli, Sorensen

No: None
Motion carried. 6-0

Exit Rolka 5:22pm

Communications: No communications from the Secretary of the Board.

Communication from Members of the Board: Commissioner Albrecht mentioned the communication regarding return to work order from the governor based on the vaccinated percentage and its effect on RARA's administration staff. Commissioner Albrecht also noted that this item will be brought to the HR Committee meeting in June and report back to the board in June.

Exit Mungioli at 5:25pm.

Financial Reports:

Bills (general) motion by Hauser, seconded by Albrecht to approve the invoices paid in April 2021 totaling \$82,587.98

Yes: Albrecht, Hauser, McConnell, Muenk, Sorensen

No: None

Motion carried. 5-0

Monthly Budget Reports – April 2021

Mr. Jewell submitted the budget report for April 2021 for Board review.

Mungioli returned at 5:29pm.

Administrative Report Highlights:

Mr. Jewell indicated that he has been working on the final steps of proofing the sign that will be installed at the 480 building. Once the drawing is complete, Mr. Jewell will be working with the City of Rochester on sign placement, electrical contract work and installation.

Mr. Jewell indicated that McGrath & Associates is reviewing the final edits and looks to have final revisions for the HR Committee and Board review for approval at the June meeting.

Mr. Word indicated that program registration and participation numbers are trending up with Day Camps numbers increasing substantially with the ease of covid protocols.

Mr. Word indicated that currently there are 1099 memberships. AFS memberships have been added to the system in anticipation of opening in June. AFS will be required to purchase a RARA membership.

Mr. Word indicated that postcards advertising the summer programs were sent out to the cities of Rochester, Rochester Hills, Oakland Township and Auburn Hills.

Mr. Word indicated that Mrs. Cruse received a \$5,000 sponsorship for the dance recital. Birmingham Title Agency is a family owned and operated company that has deep ties with Rochester, RARA and the dance program. The owners, Shamil Halabu and his children Peter Halabu and Liz Casselman are real estate attorneys.

Mrs. Ramsey reported for Mrs. Kroening while she's at the Mother Son Date Night Dance. Mrs. Ramsey indicated that the Mother Son Date Night Dance was sold out with 40 participants and the RAYC has 106 riders and over 40 coaches. Mrs. Kroening is also working on scheduling CIT's, ordering new camp shirts and scheduling outdoor field trips.

Mrs. Ramsey reported that early childhood registrations are up while the adaptive program registrations are low. The reason for this is many of the participants have a hard time wearing masks. SCAMP/Rochester Exploration Innovation registration is just about complete with 44 campers registered and a couple of potential additions. The SCAMP Craft/Vendor Show Fundraiser will be held on May 22.

Mrs. Ramsey indicated that Adaptive Softball will begin May 6th with games starting June 3rd. Also, the 480 Fitness Agreement with Dutton Farm will start up again with participants coming in as a group at \$1.00 per attendee.

Mrs. Word indicated that baseball, softball and t-ball leagues are running at Bordine and Helen Allen Parks this year with games starting next week. There are 11 sponsors for baseball, softball and t-ball that will help replenish equipment for the leagues.

Mrs. Word noted that the volleyball clinic began April 12 and will be ending May 24th. The summer volleyball league is open for registration and will run for 6 weeks starting in July. Rise volleyball has one 14U team with 11 players. Mrs. Word is also currently working on summer camps for lacrosse, football, basketball and volleyball to run in July and August.

Mrs. Word indicated that summer facility reservations for Rochester Community Schools are open.

Mrs. Cruse indicated that the RARA Performance Team performed their Spring Showcase at Avondale Middle School on Saturday and also had a live zoom for people who couldn't attend. The main recitals will be held at Avondale High School June 4th & 5th and thanked Commissioner McConnell for all her assistance with finding a venue for the recitals. Teachers are continuing instruction and preparing the students for the recital. Summer registration is currently open.

Mrs. Cruse indicated that the \$5,000 sponsorship will help to defray the cost of the recital and that she has taught Liz Casselman dance since she was 4 years old and into her adult years. Mrs. Cruse thanked Birmingham Title Agency for this sponsorship.

Unfinished Business:

Applied Fitness Solutions Agreement - update

Mr. Jewell indicated that the start date is set for June 1st.

New Business

Consideration to purchase HVAC unit/480 building:

Discussion regarding the purchase of the HVAC Units.

Motion by Mungoli, seconded by McConnell to approve the Director to proceed with sending out bids for HVAC additions to 500 and 480 buildings and bring back the bids for Board approval.

Yes: Albrecht, Hauser, McConnell, Muenk, Mungoli, Sorensen

No: None

Motion carried. 6-0

Committee Updates:

HR Committee: Returning back to the work will be the topic for the June 7th meeting.

Budget Committee: Scheduled meetings for budget issues, next year's calendar for 2022 budget process.

Policy and Procedure Committee: Schedule meeting to go over the policies and procedures that Mr. Jewell and Mrs. Tasky is working on and to present to the Board for approval.

Strategic Planning Committee: Re-establish what the objectives are so they are aligned with the budget.

Miscellaneous: No Miscellaneous

Public Comments – General: No comments

Adjournment:

Motion by Hauser, seconded by McConnell to adjourn the May 12th, 2021 RARA Board Meeting at 6:24pm.

Yes: Hauser, McConnell, McDaniel, Muenk, Mungioli

No: None

Motion carried. 5-0.

Secretary of the Board: _____

Date: _____

Distribution:

Members (7)

Ron Jewell, RARA Executive Director

David Word, Assistant Recreation Director

Rochester Hills Mayor & Council

Rochester City Administrator

Dr. James Schwarz, Avondale Schools

Robert Shaner, Superintendent, Rochester Community Schools

Yeo & Yeo, CPA

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