



*** ROCHESTER * AVON * RECREATION * AUTHORITY ***

Regular Board Meeting Minutes

Chairman: John Muenk

Vice Chair: Mark Albrecht

RARA Board Members:

**Theresa Mungoli, Matthew McDaniel,
Emily Morlan, Jill Sorensen, Dan Trudel**

500 E. Second Street

July 13, 2022

5:00 PM

Regularly scheduled meeting of the Rochester Avon Recreation Authority.

Meeting called to order in the Wright Room located at 500 E. Second Street, at 5:00 pm on July 13th, 2022.

Present: Albrecht, Morlan, McDaniel, Mungoli, Trudel

Absent: Sorensen (absent excused), Muenk (absent excused).

Also present: Word, Hale, Ramsay, Higley, Kroening, Walker-Kreutziger, Joe Snyder, Mrs. Jewell, Ann Peterson

Minutes:

Minutes (June 8, 2022) motion by Mungoli, seconded by Morlan to approve the minutes for the Regular Board meeting on June 8th, 2022 as presented.

Yes: Albrecht, Morlan, McDaniel, Mungoli, Trudel

No: None

Motion carried. 5-0

Minutes (June 30, 2022 Special Meeting) motion by McDaniel, seconded by Trudel to approve the minutes for the Special Board meeting on June 30th, 2022 as presented.

Yes: Albrecht, Morlan, McDaniel, Mungoli, Trudel

No: None

Motion carried. 5-0

Agenda:

Motion by Mungoli, seconded by Morlan to approve the June 8th, 2022 RARA Board Meeting agenda as presented.

Yes: Albrecht, Morlan, McDaniel, Mungoli, Trudel

No: None

Motion carried. 5-0

Public comment: No comments.

Communications:

Communications from Secretary of the Board: No

Communication from Members of the Board: No

Other Communications: No

Financial Reports:

Bills (general) motion by McDaniel, seconded by Albrecht to approve the invoices paid in June 2022 totaling \$103,924.01.

Yes: Albrecht, Morlan, McDaniel, Mungiola, Trudel

No: None

Motion carried. 5-0

Monthly Budget Reports – June 2022

Mr. Word submitted the budget report for June 2022 for Board review. Discussion followed regarding the financial reports and program budget analysis. The Board accepted the report as presented.

Administrative Report Highlights:

Mr. Word reported on the program registration and participation of RARA programs through June. Mr. Word indicated that as of the end of June there is a high number of community participation in all summer camps and classes. The full summer participation report will be noted in August.

Mr. Word indicated that roofing supplies are being received and stored in the parking lot but still waiting on cover-board insulation that is required for the project. Mr. Word indicated that Garland is still confident on the timeline for installation to begin at the end of August. Discussion followed regarding the timeline of the finances for the roofing project.

Mr. Word indicated that the due diligence period began July 11 and will run until August 1, 2022 for the purchase of the 480 building. Mr. Word indicated that we have brought in a dumpster to help get rid of old equipment, old furniture, and program supplies that need to be cleared out and thrown away.

Miss Walker-Kreutziger reported on the 2022 Dance recitals that were held at Avondale High School the first part of June. Ticket sales were \$10,875.00. Miss Walker-Kreutziger also indicated that she has been adding new summer classes also while working on new classes, contractors, dance instructors and holiday camps for the fall.

Mr. Higley indicated that summer sport leagues have started with numbers increasing from the previous season. There is one 12U softball team that will be participating in a travel league. Mr. Higley also indicated that Summer Coaches camps have been constantly increasing in participation. Mr. Higley is currently working on new sports programs for the off season such as corn hole leagues, Adult KickBall and DodgeBall.

Mrs. Ramsay indicated that she has 8 birthday parties scheduled for June. Mrs. Ramsay also indicated that SCAMP is at the halfway point and running well but will be looking for a new busing service for next year due to canceling the day of a trip or sending too few buses. Mrs. Ramsay noted that she and Jake Kroening will be running a SCAMP Cornhole fundraiser on September 23, 2022 in the Fieldhouse.

Mrs. Kroening reported that Day Camps started June 11 with approximately 200-220 campers per week. Last year's weekly attendance was 135 campers. There have been a couple of challenges navigating around through a couple of covid cases but everyone is having a great time. Intern Claire House has been great at helping at the various camps and administrative work. RARA camp staff will be helping at the Festival of the Hills. Mrs. Kroening indicated that the RAYC Club will be finishing up on July 25th and is currently taking registrations for the Race Team. Currently there are 7 sponsors for the Race Team.

Mr. Kroening indicated that he is currently working on the Greater Rochester Open tennis tournament and planning out the schedule and activities for Start Smart summer classes and calling children that are on day camp wait lists. Mr. Kroening also will be adding other ESports games for kids in the fall and will also find the best way to run them based on the interest from the community.

Unfinished Business:

Summary update from Colliers International regarding the 480 E. 2nd St.

Mr. Word indicated that Colliers is currently going through the due diligence.

Enter J. Muenk 5:48pm.

New Business:

2022 2nd Quarter Budget Amendment - Mr. Word presented the 2nd Quarter Budget Amendments to the Board for discussion and approval. Discussion followed.

Motion by Mungioli, seconded by Albrecht to approve the 2nd Quarter Budget Amendments as presented.

Yes: Albrecht, Morlan, McDaniel, Mungioli, Trudel

No: None

Motion carried. 5-0

2023-2025 Budget Plan - Mr. Word and Joe Snyder presented the 2023-2025 Budget plan for RARA. Mr. Word requested the approval of the 2023-2025 Budget Plan as presented. Discussion followed.

Motion by Mungioli, seconded by McDaniel to approve the proposed 2023-2025 Proposed Budget as presented.

Yes: Albrecht, Morlan, McDaniel, Mungioli, Trudel

No: None

Motion carried. 5-0

Flipspot Lease Agreement - Mr. Word presented the proposed lease contract with Flipspot for Board review and approval. Discussion followed.

Motion by Albrecht, seconded by Mungioli to approve the lease contract as presented and authorize David Word, Interim Executive Recreation Director to sign the agreement on behalf of the Authority.

Yes: Albrecht, Morlan, McDaniel, Mungioli, Trudel

No: None

Motion carried. 5-0

Miscellaneous: Commissioner Albrecht noted that Rochester's Memorial Day Parade is being brought back in 2023 and would like to have RARA participate in it.

Public Comments - General: No comments.

Adjournment:

Motion by Mungioli, seconded by McDaniel to adjourn the July 13th, 2022 RARA Regular Board meeting at 6:47pm.

Yes: Albrecht, Morlan, McDaniel, Mungioli, Trudel

No: None

Motion carried. 5-0 .

Secretary of the Board: _____

Date: _____

Distribution:

Members (7)

Dave Word, Interim RARA Executive Director

Rochester Hills Mayor & Council

Rochester City Administrator

Dr. James Schwarz, Avondale Schools

Robert Shaner, Superintendent, Rochester Community Schools

Yeo & Yeo, CPA

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