



*** ROCHESTER * AVON * RECREATION * AUTHORITY ***

Regular Board Meeting Minutes

Chairman: John Muenk

Vice Chair: Mark Albrecht

RARA Board Members:

**Theresa Mungoli, Matthew McDaniel,
Emily Morlan, Jill Sorensen, Dan Trudel**

500 E. Second Street

April 13, 2022

5:00 PM

Regularly scheduled meeting of the Rochester Avon Recreation Authority.

Meeting called to order in the Wright Room located at 500 E. Second Street, at 5:04 pm on April 13th, 2022.

Present: Albrecht, McDaniel, Morlan, Muenk, Mungoli, Sorensen, Trudel

Absent: Jewell (on leave)

Also present: D. Word, M. Hale, M. Kroening, L. Ramsay, K. Word, M Higley, Joe Snyder (City of Rochester Hills), Ken Elwert (enter 5:17pm, City of Rochester Hills), L Reed (MML), B Young (Keller Thoma), J Staran (Hafeli Staran & Christ PC), Paul Tocco (Compound Athletics)

Minutes:

Minutes (March 13, 2022) motion by Mungoli, seconded by Morlan to approve the minutes for the Regular Board meeting on March 13th, 2022 with one date change to page one.

Yes: Albrecht, McDaniel, Morlan, Muenk, Mungoli, Sorensen, Trudel

No: None

Motion carried. 7-0

Agenda:

Motion by Mungoli, seconded by Albrecht to approve the amended April 13th, 2022 RARA Board Meeting agenda as amended with adding Sub-committee updates to New Business.

Yes: Albrecht, McDaniel, Morlan, Muenk, Mungoli, Sorensen, Trudel

No: None

Motion carried. 7-0

Public comment: No comments at this time.

Communications:

Communications from Secretary of the Board: No

Communication from Members of the Board: No

Other Communications

Financial Reports:

Bills (general) motion by McDaniel, seconded by Trudel to approve the invoices paid in March 2022 totaling \$136,562.19.

Yes: Albrecht, McDaniel, Morlan, Muenk, Mungioli, Sorensen, Trudel

No: None

Motion carried. 7-0

Monthly Budget Reports – March 2022

Mr. Word submitted the budget report for March 2022 for Board review. Discussion followed. The Board accepted the report as presented. Mr. Snyder also indicated that the 2021 Fiscal year audit report will be presented at the May board meeting.

Administrative Report Highlights:

Mr. Word reported that half way through April 1218 registrations have been received for summer programs. The waiting lists for day camps and Scamp are quite long. RARA staff are continuing to search for counselors for SCAMP and the rest of the 9 weeks of camp.

Enter Elwert 5:17pm

Mr. Word indicated that memberships are continuing to decline with 181 from Rochester and 225 from Rochester Hills. We will continue to see a decline throughout the spring and summer due to people moving outside for recreation.

Mr. Word indicated that Garland is creating a signature page and schedule date of when the roofs will be completed.

Miss Walker-Kreutziger's report submitted.

Mr. Higley noted that the volleyball clinics are close to filling and registration is open for summer volleyball and dodgeball leagues. Mr. Higley is also looking to add a summer basketball league and an adult kickball league to the summer schedule.

Enter Staren, Young, Reed 5:29pm

Mrs. Ramsay indicated that there are currently 11 birthday parties on the schedule for March. Mrs. Ramsay noted that the summer adaptive softball league will begin on May 10th at Reuther Middle School field. Judo will also be offered for the special needs population this summer.

Mrs. Ramsey indicated that Vardar Soccer will be offering a new summer soccer program for children ages 3-6 during the day and also interested in offering future adaptive soccer classes. Mrs. Ramsey noted that the next SCAMP fundraiser will be a corn hole event for fall.

Mrs. Kroening noted Spring Break Camp was sold out and all campers enjoyed all the field trips and parents were very happy with the camp and staff. Mrs. Kroening indicated that all the Easter Egg Hunts were sold out again this year. A face painter was added to the event that was a hit with all the children. The RAYC Mountain Bike Club is currently sold out, but the club is currently waiting for more volunteer

coaches to step up so we are able to take more riders off the waiting list.

Day Camp registrations are up compared to last April. Mrs. Kroening has hired 21 counselors and is hoping to have 25 by the first day of camp.

Unfinished Business

Summary update from Colliers International regarding 480 E 2nd St. Mr. Word presented the activity report from Colliers of interested prospects for 480.

New Business:

Pro Consulting Proposal

Mr. Word submitted a request to hire Pro Consulting, not to exceed \$20,000 for services in creating a recreational program and services assessment and an operational review. Ken Elwert also informed the board of the process of participating in this assessment. Discussion followed regarding the cost for what is needed, the staff involvement of the process, and date when assessment will be completed. The board decided to hold and move the decision regarding the Pro Consulting Proposal to the May Board meeting.

Resident & Non-Resident Fee Policy:

Mr. Word presented the Resident and Non-Resident Fee policy as follows; for services with a fee less than \$100, non-residents will be charged an additional 20% on top of the resident fee. For services with a fee \$100 or greater, non-residents will be charged a flat fee of \$20.

Motion by Mungioli, seconded by Moran to accept the Resident & Non-Resident Fee Policy as presented.

Yes: Albrecht, McDaniel, Moran, Muenk, Mungioli, Sorensen, Trudel

No: None

Motion Carried: 7-0

Sub-Committee Updates:

The Policy and Procedures Committee indicated that 2 manuals have been established; Book one is RARA Policies/Procedures and book two is the RARA Employee Hand Guide.

Strategic Planning Committee - No Report

480 Ad Hoc Committee - No Report

Human Resources Committee - No Report

Budget Committee - No Report

Miscellaneous: No miscellaneous

Public Comments: Mr. Paul Tocco from Compound Athletics noted his interest in the 480 building.

Adjournment:

Motion by Albrecht, seconded by Mungioli to go into closed session at 6:22 pm with no intent to open meeting.

Roll Call: Trudel - Yes, Sorensen - Yes, Mungioli - Yes, Morlan - Yes,

Albrecht - Yes, Muenk - Yes, McDaniel - Yes.

No: None

Motion carried. 7-0

Secretary of the Board: _____

Date: _____

Distribution:

Members (7)

Ron Jewell, RARA Executive Director

David Word, Assistant Recreation Director
Rochester Hills Mayor & Council
Rochester City Administrator
Dr. James Schwarz, Avondale Schools
Robert Shaner, Superintendent, Rochester Community Schools
Yeo & Yeo, CPA
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