



*** ROCHESTER * AVON * RECREATION * AUTHORITY ***

Regular Board Meeting Minutes

**Chairman: Dan Hauser
Vice Chair: John Muenk**

**RARA Board Members:
Mark Albrecht, Theresa Mungoli,
Peggy McConnell, Matthew McDaniel**

500 E. Second Street

January 13, 2021

5:00 PM

Regularly scheduled meeting of the Rochester Avon Recreation Authority.

Meeting called to order via Zoom Meeting at 5:02 pm on January 13th, 2021.

Present: Albrecht, Hauser, McDaniel, Muenk, Mungoli

Absent: McConnell

Also, present: Jewell, Word, Hale, Word, Cruse, Ramsey, Kroening, Snyder (City of Rochester Hills)

Minutes:

Minutes (December 2, 2020) motion by McDaniel, seconded by Muenk to approve the minutes for the Regular Board meeting on December 2nd, 2020 as presented.

Yes: Albrecht, Hauser, McDaniel, Muenk, Mungoli

No: None

Motion carried. 5-0

Minutes (December 9, 2020) motion by Mungoli, seconded by McDaniel to approve the minutes for the Special Board meeting on December 9th, 2020 as presented.

Yes: Albrecht, Hauser, McDaniel, Muenk, Mungoli

No: None

Motion carried. 5-0

Agenda:

Motion by Mungoli, seconded by Albrecht to approve the January 13th, 2021 RARA Board Meeting agenda as presented.

Yes: Albrecht, Hauser, McDaniel, Muenk, Mungoli

No: None

Motion carried. 5-0

Communications: No communications or public comments.

Financial Reports:

Bills (general) motion by Hauser, seconded by Albrecht to approve the invoices paid in December 2020, reported in January 2021 totaling \$61,884.76.

Yes: Albrecht, Hauser, McDaniel, Muenk, Mungiolli

No: None

Motion carried. 5-0

Monthly Budget Reports – December 2020

Mr. Jewell submitted the budget report for December 2020 for Board review. Mr. Jewell indicated that next month's report will have the final numbers for the FY2020 Budget. Mr. Jewell also indicated that preparations for the FY2020 audit have already started.

Administrative Report Highlights:

Mr. Jewell indicated that FlipSpot will re-open on January 16, 2021. Rental fees will start to be collected as of that date.

Mr. Jewell noted that the Community Leaders conference call is scheduled for January 8th.

Mr. Jewell indicated that RARA's administration met with Erika Sklar, RARA's insurance broker to discuss RARA's insurance benefits for 2021. RARA's insurance premium will see a slight increase with minor changes to the plan.

Mr. Jewell also indicated that he is still awaiting word on the contested unemployment claim from a past employee with the assistance of Keller Thoma law firm. Mr. Jewell indicated that this claim is approximately 95% of the total claims for fiscal year 2020.

Mr. Word indicated that he is adjusting schedules and updating facility usage lists to ensure renters know the availability of our building once RARA opens back up. Mr. Word is also updating program information that will be going out this week with anticipated start dates. The information will be distributed through social media, peachjar and email. Staff is currently working on new programs for the spring season.

Mr. Word indicated that memberships are slightly down due to the community being cautious to re-engage in the use of the fitness center. We will continue to ensure their safety at our facilities and to make them feel comfortable while participating in our buildings and programs.

Mr. Word indicated that Ron and himself will be meeting with the City of Rochester to discuss the maintenance and scheduling of Halbach and Jaycee fields. Discussion followed. Commissioner Albrecht indicated that he would like to attend the meeting.

Mrs. Ramsey indicated that she will be working with Rochester Hills Naturalists on offering indoor Nature Programs at RARA for the adaptive and early childhood population.

Mrs. Ramsey indicated that she has started to plan for SCAMP. Mrs. Ramsey will be meeting with Wendy Brown, Supervisor of Scamp and Adaptive, to plan for SCAMP and additional adaptive community outings. Some of the popular adaptive programs that involve food will be altered due to the MDHHS order. Mrs. Ramsey indicated that the SCAMP Bowling fundraiser will be held February 28th from 2pm-5pm and will need donations for the various raffle prizes and bowlers. Mrs. Ramsey has scheduled another fundraiser in May for SCAMP that will be a Craft/Vendor show.

Mrs. Kroening reported that Milk and Cookies with Santa was a big success with 70 kids in attendance. Families were scheduled every 15 minutes to see and get a picture with Santa. The children also receive milk, cookies, and a gift to take home. Mrs. Kroening also offered a HoHoHo Video Chat with Santa that was very popular and will be offered again next year.

Mrs. Kroening indicated that Magic Soccer will be back up and running January 16th and Daddy Daughter Dance will be pushed back to the end of February.

Discussion followed regarding programs running during covid shutdowns.

Mrs. Word indicated winter basketball and volleyball leagues will be starting January 23rd and 25th with all practices and games being held at 480. Mrs. Word also indicated that at the time of the Board meeting registrations for Volleyball increased to 44 and basketball to 172 players, with registrations still being taken. Mrs. Word indicated that Coaches will register their team while the team members will register individually. RARA will have two - three house teams to accommodate kids who are on wait lists or not part of the coaches teams. Basketball will have court supervisors to help monitor MDHHS restrictions during the games.

Mrs. Word indicated that she and Mrs. Ramsey will be working together to facilitate the ESports League program.

Mrs. Cruse indicated that Winter/Spring dance classes have started January 9th on ZOOM with in-person beginning January 16th. The RARA Performance Team's "Old Fashion Christmas" at Van Hoosen Farms was cancelled due to Covid. Angelina Noll, Performance Team Director taped and presented the performance in a "zoom format" for the team members and parents.

Mrs. Cruse indicated that the dance staff are planning to add an "in house" convention and clinics to help develop the dancer's skills. Zumba workshops taught by Laura Coraci will also be added to the dance and fitness program.

Unfinished Business

Strategic Planning Committee: No report.

Marketing and Social Media: No Report

Marketing - Programming Through Schools - Remove from agenda for further meetings.

Covid-19 Discussion: No Report

New Business

Set Meeting Days and Times for 2021. Discussion followed

Motion by Albrecht, seconded by Mungioli to keep the Regular Board Meetings scheduled for the second Wednesday of every month at 5:00pm.

Yes: Albrecht, Hauser, McDaniel, Muenk, Mungioli

No: None

Motion carried. 5-0

Election of Officers and Sub-Committees for 2021.

Discussion followed regarding election of officers for 2021.

Motion by Mungioli, seconded by Albrecht to approve Dan Hauser as Chairman, Mark Albrecht as Vice-Chairman and Theresa Mungioli as Secretary.

Yes: Albrecht, Hauser, McDaniel, Muenk, Mungioli

No: None

Motion carried. 5-0

Assignments of Sub-Committees for 2021.

Discussion followed regarding RARA's sub-committees.

Motion by Albrecht, seconded by Muenk to approve the sub-committees as presented.

Personnel Committee - Dan Hauser, Mark Albrecht, Peggy McConnell

Budget Committee - Theresa Mungioli, Matthew McDaniel, John Muenk

Policy and Procedures Committee - Dan Hauser, John Muenk, third position to keep open at this time.

Strategic Planning Committee - Peggy McConnell, Mark Albrecht, John Muenk

Yes: Albrecht, Hauser, McDaniel, Muenk, Mungioli

No: None

Motion carried. 5-0

Miscellaneous: Chairman Hauser mentioned the Board member position is still open and if anybody knows of someone who is interested have them contact Mark Albrecht at the City of Rochester.

Public Comments – General: No comments

Adjournment:

Motion by Hauser, seconded by Albrecht to adjourn the January 13nd, 2020 RARA Board Meeting at 6:05pm.

Yes: Albrecht, Hauser, McDaniel, Muenk, Mungioli

No: None

Motion carried. 5-0.

Secretary of the Board: _____

Date: _____

Distribution:

Members (7)

Ron Jewell, RARA Executive Director

David Word, Assistant Recreation Director

Rochester Hills Mayor & Council

Rochester City Administrator

Dr. James Schwarz, Avondale Schools

Robert Shaner, Superintendent, Rochester Community Schools

Yeo & Yeo, CPA

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